

BOOKHAM'S RESIDENTS ASSOCIATION

Notes of the Directors Meeting held on 5th July 2022

In Attendance: Peter Seaward, Chris Pullan, Clare Curran, Carolyn Elson, Andrew Freeman, Les Huett, Simon Edge, Roger Adams, Geoff Tranter, David Smith

Apologies: John Howarth

1. **Board Appointments:** It was noted that Nancy Goodacre has stood down as the MVDC representative, and replaced by Roger Adams. Roger was welcomed to the Board and thanks noted for Nancy for her work as a director. At the AGM it will be noted that Dave Smith would retire by Rotation under Article 55 but has offered himself for re-election, and that Simon Edge, Les Huett and Geoff Tranter are ratified as new Board members.
2. **Minutes of the last meeting:** The minutes of the last meeting were approved.
3. **Matters Arising:** There were no matters arising not elsewhere on the agenda.
4. **CIL:** Peter Seaward explained the difficulties being experienced with recent changes to the management of the CIL budget and the timeliness of getting approval. CIL applications have been submitted for the refurbishment of benches, the lychgate at St. Nicolas, planting in the High Street. Further bids are planned for netting at the Chrystie rec and possibly a BMX track in the Lower Road rec and the refurbishment of the sports pavilion, again at Chrystie rec.
5. **Medical Centre and communications with MVDC:** Simon Edge updated the meeting on recent progress in that MVDC is putting together a prospectus outlining which organisations would be involved in taking this initiative forward, e.g. NHS, GPs, local councils, councillors, etc. The north Mole Valley residents associations would also work collaboratively together as such a new centre should benefit the whole area.
6. **Lower Shott:** Peter said that Lower Shott was an ideal opportunity for MVDC to improve the quality of shops in the locality, plus provide additional housing. This idea had been around for the last decade or more but still hadn't progressed, and really needed someone to champion the cause. It was agreed that Peter and Clare Curran would informally liaise with local shopkeepers for their thoughts. All members were also asked to email their own thoughts to David Smith.
7. **AGM:** It was noted that Simon Edge has agreed to be chairman next year (2023) but will increasingly take on more responsibilities during the year to ensure a smooth handover. It was also confirmed that the guest speaker would be Michael Coughlin, Executive Director of Prosperity, Partnerships and Growth and Jane Last, Head of Communities and Engagement, Surrey County Council.
8. **Budget:** It was agreed that in future Chris Pullan, as finance director, will be able to authorise payments without requiring a second approval, although should a payment be made to a director, that he will seek email approval from the chairman or another director as appropriate.
9. **Any Other Business**
 - 9.1. **Grants:** Chris Pullan reported that the BRA need to reapply for the Christmas lights grant by the end of September (grants are only awarded for up to 3 years at a time).
10. **Next Meeting: Tuesday 4th October 2022**