

# The Bookhams Residents' Association

bookhamresidents.org.uk

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## Minutes of Directors Meeting: 4<sup>th</sup> October 2022 (Draft)

Directors present: Peter Seaward; Leslie Huett; Simon Edge; Christopher Pullan; Geoff Tranter; Councillor Roger Adams (MVDC nominee); Councillor Clare Curran (Surrey CC nominee)

Guest: Neil McDowall

Apologies: Andrew Freeman

Minutes: Les Huett

## Agenda / Minutes

### 1. Minutes of the last meeting: 4<sup>th</sup> April 2022

The minutes of the last Director's meeting were approved as a true record.

### 2. Resignations.

**Chris Pullan** (Treasurer) is standing down after many years of service to the BRA. The Directors thanked Chris for his contribution to the Association.

**John Howard** (Company Secretary). Following John's recently illness and incapacity he has decided that he is no longer able to fulfil his duties as Company Secretary and is resigning. The Directors thanked John for his contribution to the Association.

### 3. Appointments

**Treasurer:** Neil McDowall was nominated as Treasurer of the Association. Vote: Approved unanimously.

**Company Secretary:** Leslie Huett was nominated as Company Secretary. Vote: Approved unanimously.

### 4. Companies House

Following the resignations and appointments the Company Secretary will update the Companies House registration.

The Registered Office is currently John Howarth's home address. It was agreed that Les Huett would seek an alternative address for the Registered Office that isn't associated with an individual home.

### 5. Treasurer Handover / Barclays Bank

Chris Pullan and Neil McDowall will undertake a handover of duties and will revise signatories on the Association's Barclays bank account.

### 6. Community Infrastructure Levy (CIL)

New applications process has been instigated by MVDC but seems more convoluted than before. The consultation period for CIL projects has now closed. The BRA has three bids in place: Bookham Station platform displays; Cricket nets at Chrystie Rec and BMX facility at Lower Road Rec.

7. **Medical Centre**  
Piers Mason (MVDC Deputy Chief Executive) has created a working group to create a prospectus. Rachel Crossley of Surrey CC may also be working on the project. It was noted that there has been some delay with engagement of Eastwick Park practice.
8. **Lower Shott**  
No update.
9. **Vehicle Activated Sign**  
Simon Baxter has been nominated as the new lead for this project, taking over from Andrew Freeman. Alternative funding for additional VAS signs to be investigated.
10. **Finance**  
Simon will ask Neil on a zero based budget plan for 2023.
11. **Date of next meeting: 3<sup>rd</sup> January 2023**  
5.00 pm at Peter Seaward's home.