

COMPANY REGISTRATION NUMBER: 10053863

**THE BOOKHAMS RESIDENTS' ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

DIRECTORS' REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD ENDED

31 DECEMBER 2019

**THE BOOKHAMS RESIDENTS' ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

DIRECTORS' REPORT

PERIOD ENDED 31 DECEMBER 2019

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**THE BOOKHAMS RESIDENTS' ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

COMPANY INFORMATION

Company Registration Number: 10053863

**Directors as
at 31st December 2019:** Michael Agius
Clare Curran
Simon Edge
Andrew Freeman
Chris Pullan
Peter Seaward
David Smith

Secretary: J. G. Howarth

Registered Office: 16 Dorking Road,
Great Bookham,
Leatherhead,
Surrey KT23 4LX

Bankers: Barclays Bank
Church Street
Leatherhead
Surrey

**THE BOOKHAMS RESIDENTS' ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

REPORT OF THE DIRECTORS FOR THE PERIOD ENDED 31 DECEMBER 2019

The Directors present their Annual Report and Financial Statements for the period ended 31st December 2019.

PRINCIPAL ACTIVITIES

The principal activities of the company during the period were threefold. (A) Influencing the development and management of the villages of Great and little Bookham, (B) maintaining the natural beauty and community facilities in their surroundings and (C) providing a consultative link with public authorities and services. In this respect the activities covered Planning & Development, preservation of buildings trees and open spaces, road safety and traffic management, maintenance of roads footpaths and rights of way, and public transport.

DIRECTORS

The directors who served the company during the year were as follows:

Michael Agius
Clare Curran
Simon Edge
Andrew Freeman
Chris Pullan
Peter Seaward
David Smith

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

REGISTERED OFFICE

16 Dorking Road,
Great Bookham,
Leatherhead,
Surrey KT23 4LX

Signed by order of the Directors

J.G. Howarth

J.G. Howarth
Company Secretary

Approved by the Directors on: *6th April 2020*

**THE BOOKHAMS RESIDENTS' ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

INCOME AND EXPENDITURE ACCOUNT

	Year to 31 Dec 2019	Year to 31 Dec 2018
	£	£
INCOME		
Subscriptions	9,241	7,578
Grants & Donations		
Recreation Ground	2,385	7,500
Old Barn Hall	2,340	-
Xmas Lights	750	2,980
Clock	-	950
Trees	3,300	-
Memorial	1,215	3,540
Bookham Vision	2,792	-
Other	640	225
	13,422	15,195
Bank Interest	29	20
	22,692	22,793
EXPENDITURE		
Hall Hire	630	1,053
Public Liability Insurance	965	947
Newsletter	3,276	2,648
Post/telephone/travel/web site	1,153	265
Printing & Stationery	216	478
Governance	195	13
Sundries	288	436
Donations	1,140	495
Trees	2,753	1,500
Lights	-	5,360
Hanging Baskets	944	480
Clock	-	950
Litter Pick	253	337
Barn Hall	2,340	-
Bookham Heritage	-	170
Recreation Ground	1,947	8,688
Bench	420	480
Cycle/memorial	1,921	3,226
Education	-	200
Depreciation	176	176
	18,617	27,902
SURPLUS / (DEFICIT)	4,075	(5,109)

The Company had no recognised gains or losses other than the results for the period set out above.

**THE BOOKHAMS RESIDENTS' ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET

			31st Dec 2019	31st Dec 2018
		Note	£	£
Fixed Assets				
	Tangible Assets		177	353
	Intangible Assets		-	-
			177	353
Current Assets				
	Debtors & Prepayments	2.	-	2,380
	Cash at Bank & in hand		22,715	16,084
Current Liabilities		3..		
	Prepayments & Accruals		-	-
	Amounts falling due within one year		-	-
Net Current Assets			22,892	18,817
	Amounts falling due after one year		-	-
	Provisions for liabilities		-	-
	Accruals & Deferred Income		-	-
NET ASSETS			22,892	18,817
Reserves				
	Restricted Funds	1.	14,198	10,815
	Members' Fund		8,694	8,002
TOTAL FUNDS			22,892	18,817

The Company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31ST December 2019.

The members have not required the company to obtain an audit of its financial statement for the year ended 31st December 2019 in accordance with Section 476 of the Companies Act 2006.

The Directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006, and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements as far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

These financial statements were approved by the directors and authorised for issue on *6th April 2020* and are signed on their behalf by:

P. Seaward

P. Seaward (Chairman):

**THE BOOKHAMS RESIDENTS' ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

PERIOD ENDED 31 DECEMBER 2019

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Fund Accounting

Unrestricted Funds: these are donations and other incoming resources received or generated for the objects of the Company without specified purposes and are available as General Funds.

Restricted Funds: these comprise amounts received on which restrictions are imposed as to the specific use of those funds. During the course of the year a grant of £2,792 was received from Bookham Vision and two other funds (Baskets and Cycles) were consolidated into Bookham Heritage. The Restricted Funds at the year end were as follows:

Trees: £547

Lights: £3,311

Heritage: £5,429

Bookham Vision: £2,792

Education: £2,119

2. DEBTORS & PREPAYMENTS

	2019	2018
	£	£
Prepayments:	-	-
	<u> </u>	<u> </u>

3. CREDITORS & ACCRUALS: Amounts falling due within one year

2019	2018
£	£
-	-
<u> </u>	<u> </u>

4. RELATED PARTY TRANSACTIONS

No transaction with related parties were undertaken such as are required to be disclosed under FRSE (effective April 2008).

5. COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee and does not have a share capital.

**THE BOOKHAMS RESIDENTS' ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

[NOTE: THIS AND THE FOLLOWING PAGES DO NOT FORM PART OF THE STATUTORY ACCOUNTS]

ANALYSIS OF FUNDS

MEMBERS' FUND

	Year to 31 Dec 2019	Year to 31 Dec 2018
	£	£
INCOME		
Subscriptions	9,241	7,578
Grant for Recreation Ground	2,385	7,500
Grant for Old Barn Hall	2,340	-
Donations	640	190
Grant towards Clock	-	950
Bank Interest	29	20
TOTAL	14,635	16,238
PAYMENTS		
Hall Hire	630	1,053
Public Liability Insurance	965	947
Newsletter	3,276	2,648
Post/telephone/travel/web site	1,153	265
Printing & Stationery	216	478
Governance	195	13
Barn Hall	2,340	-
Sundries	288	436
Donations	1,140	495
Litter Pick	253	337
Brighter Bookham	-	-
Hanging Baskets	944	-
Recreation Ground	1,947	8,688
Clock	-	950
Bench	420	480
Transfer to Lights Fund	-	-
Transfer to Hanging Baskets Fund	-	-
Depreciation	176	176
TOTAL	13,943	16,966
SURPLUS / (DEFICIT)	692	(728)
BALANCE AT YEAR END	8,694	8,002

The balance of funds retained in the General Fund are available for the future operating costs of the Company.

**THE BOOKHAMS RESIDENTS' ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

BOOKHAM HERITAGE

	Year to 31 Dec 2019	Year to 31 Dec 2018
INCOME	£	£
Donation	-	35
Transfer from Cycle/Memorial	77	
Transfer from Hanging Baskets	360	
PAYMENTS	-	170
SURPLUS / (DEFICIT)	<u> </u>	<u>(135)</u>
BALANCE AT YEAR END	<u>5,429</u>	<u>4,992</u>

The balance of funds must be used in accordance with the terms of the grants and donations received for Bookham Heritage.

LIGHTS

	Year to 31 Dec 2019	Year to 31 Dec 2018
INCOME	£	£
Donations	750	2,980
PAYMENTS		5,360
SURPLUS / (DEFICIT)	<u>750</u>	<u>(2,380)</u>
BALANCE AT YEAR END	<u>3,311</u>	<u>2,561</u>

The balance of funds must be used in accordance with the terms of the grants and donations received for the provision of celebratory lights.

TREES

	Year to 31 Dec 2019	Year to 31 Dec 2018
INCOME	£	£
Donation	3,300	-
PAYMENTS	2,753	1,500
SURPLUS / (DEFICIT)	<u> </u>	<u>(1,500)</u>
BALANCE AT YEAR END	<u>547</u>	<u>-</u>

The balance of funds must be used in accordance with the terms of the grants and donations received for the provision and maintenance of trees in the villages.

**THE BOOKHAMS RESIDENTS' ASSOCIATION
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HANGING BASKETS

	Year to 31 Dec 2019 £	Year to 31 Dec 2018 £
INCOME		
Transfer from General Fund	-	-
PAYMENTS		480
Transfer to Bookham Heritage	360	
SURPLUS / (DEFICIT)	<u>(360)</u>	<u>(480)</u>
BALANCE AT YEAR END	<u>0</u>	<u>360</u>

The balance of funds must be used in accordance with the terms of the grants and donations received for the provision and maintenance of hanging baskets in the villages.

CYCLE / MEMORIAL

	Year to 31 Dec 2019 £	Year to 31 Dec 2018 £
INCOME		
Grant towards memorial	1,215	3,540
PAYMENTS	1,921	3,226
Transfer to Bookham Heritage	77	
SURPLUS / (DEFICIT)	<u>(783)</u>	<u>314</u>
BALANCE AT YEAR END	<u>0</u>	<u>783</u>

The balance of funds must be used in accordance with the terms of the grants and donations received for this purpose.

EDUCATION

	Year to 31 Dec 2019 £	Year to 31 Dec 2018 £
INCOME	-	-
PAYMENTS	-	200
SURPLUS / (DEFICIT)	<u>-</u>	<u>(200)</u>
BALANCE AT YEAR END	<u>2,119</u>	<u>2,119</u>

The balance of funds must be used in accordance with the terms of the grants and donations received for this purpose.